**INFORMATION ON HOW TO DOWNLOAD YOUR JOB APPLICATION**

**TO COMPLETE YOUR ONLINE APPLICATION**

**LOG ON TO H&P JOB SITE USING THIS WEB ADDRESS:**

**http://www.hpjobopportunities.intuitwebsites.com**

**To your right, there is a photo of a job application, click this photo, and a window will open for you to download the Application (Word Document). After you open your application, proceed to fill it out (all 4 pages). Save your application by scrolling to the top of the page, and clicking on the yellow OFFICE BUTTON in the top left corner of your word document, click SAVE, name your document APPLICATION, and save it on your desktop. Then, open your email, attach the saved document to your email and send it:**

**information@hpproserv.com**